

Anne Tully Wheatley

(408) 315-0081 | annie.wheatley@gmail.com | [linkedin.com/in/anniewheatley](https://www.linkedin.com/in/anniewheatley)

SUMMARY OF QUALIFICATIONS

- 3+ years of experience supporting undergraduate students as they navigate the matriculation and transfer processes within and beyond the Ventura County Community College District
- Proficient in the use of Degreeworks, Starfish, Banner, OnBase, Assist.org, college websites, and other technological tools to develop educational plans, and facilitate student success
- Committed to providing compassionate, student-centered counseling; and making all facets of higher education accessible and transparent for traditionally under-represented populations

EDUCATION

Master of Science in Counseling & College Student Personnel May 2018
California Lutheran University, Thousand Oaks, CA

Bachelor of Arts in Art History December 2007
University of California, Berkeley, Berkeley, CA

PROFESSIONAL EXPERIENCE

Student Success & Support Services

- Contribute to the development and provision of student resources and services for Moorpark College's Collaborative for Hispanics in Higher Education and Student Success (CHESS) program, specifically supporting the ~200 students in the inaugural MC 2nd Year Experience program
- Advised and supported Oxnard College students, faculty and staff with enrollment, registration, academic petitions, residency determinations, degree/certificate completion, and other student services queries

Counseling & Guidance

- Implement trauma-informed care practices while supporting ~100 low-income students with dependents under the age of 18 to access pertinent campus resources and adhere to CalWORKs program requirements
- Utilized technological tools, such as DegreeWorks, GradesFirst, Assist.org, and Banner, to advise student-athletes regarding academic and professional pathways, while maintaining eligibility

Outreach & Advocacy

- Coordinated and oversaw ~100 career-oriented volunteer events in K-12 schools, including career days, resume coaching, job fairs, mock interviews, and networking mixers
- Developed and facilitated workshops, orientations, and corresponding marketing/educational materials to create access to study abroad opportunities for students from diverse backgrounds

WORK HISTORY

Student Success & Support Specialist II, 2ND Year Experience Program September 2019 – Present
Moorpark College, Moorpark, CA

Student Services Assistant, CalWORKs Program January 2019 – Present
Ventura College, Ventura, CA

Office/Administrative Assistant, School of Nursing January 2017 – July 2018
Ventura College, Ventura, CA

Study Abroad Counseling Graduate Intern January 2018 – May 2018
California Lutheran University, Thousand Oaks, CA

Student-Athlete Counseling Graduate Intern August 2017 – December 2017
Ventura College, Ventura, CA

Student Services Assistant, Admissions & Records August 2016 – December 2016
Oxnard College, Oxnard, CA

AmeriCorps Volunteer Manager August 2014 – June 2015
Partners in Education, Santa Barbara, CA